

## PNG EITI – KEY TASKS FOR 2015

### Key Assumptions

- Government, Civil Society and Extractives Industry are committed to achieving EITI compliance and will apply resources as needed to achieve this objective
- Treasurer has delegated chairmanship authority to Donald Hehona (need formal notification to be shared with MSG members and Secretariat)
- There is sufficient Government and World Bank funding available to successfully complete the tasks required to achieve EITI compliance
- 2013 will be the first reporting year, with the first report to be issued by 31 December 2015
- Civil society will conduct ongoing communications and awareness activities throughout 2015 / 2016

### Key tasks to achieve EITI by end-2015:

#	Task	Action By	Deadline	
1	Confirm GoPNG and MDTF budget support	Treasury	Feb-15	PGK 2.5 mln
2	Establish PNG EITI National Secretariat (5 positions)	Treasury	1-Mar-15	Recruitment for 4 outstanding positions in progress
3	Establish PNG EITI official website	Secretariat	1-Mar-15	In progress
4	Develop and execute nation-wide communications plan	Secretariat / TWG	15- Mar-27 (plan)	CSOs to advise
5	Develop plan for capacity building GoPNG agencies SOEs, civil society and industry on EITI	WB / Secretariat	Mar-27	Treasury to advise
6	Government to submit requested data for use in PNG EITI Scoping Study	IRC, MRA, DPE, Customs	1-Feb-15	Customs data outstanding
7	Finalize PNG EITI Scoping Study for MSG review	WB	6-Mar-15	In progress
8	MSG to provide feedback to Deloitte	MSG	20-Mar-15	Planned
9	Industry Working Group to hold training / awareness for constituency group in coordination with WB / Secretariat	Industry	26-Mar-15	Planned
10	Deloitte to present final Scoping Study to MSG	MSG / WB / Deloitte	27-Mar-15	Delayed/TBA
11	PNG EITI to commence recruitment of Independent Administrator (IA)	Secretariat	27-Mar-15	In progress
12	WB / Deloitte to finalize the Scoping Study for MSG / Treasury publication	WB / MSG	1-Apr-15	TBA
13	PNG EITI to finalize materiality definition / threshold	MSG	1-May-15	Executed
14	PNG EITI to finalize reporting templates for use in final report	MSG	1-May-15	Executed
15	Reporting companies to prepare data for report, submit to IA	Industry	1-Jun-15	Planned
16	Government agencies to prepare data for report; submit to IA	Gov't / SOEs	1-Jun-15	Planned
17	IA to prepare draft report using submitted data, scoping study content, and other resources	IA	15-Aug-15	Planned
18	PNG EITI MSG to review draft report and submit edits to IA for finalization	MSG / IA	15-Sep-15	Planned
19	IA to submit final draft to Treasury / GoPNG for review and publication	IA	1-Oct-15	Planned
20	PNG EITI to prepare executive summary with key messages	Secretariat	15-Oct-15	Planned
21	GoPNG supported by MSG to distribute report nation-wide	All	15-Nov-15	Planned