



PNG EXTRACTIVE INDUSTRIES
TRANSPARENCY INITIATIVE
NATIONAL SECRETARIAT



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MINUTES OF THIRD QUARTER MSG (MEETING # 03/2020)

FRIDAY 20TH NOVEMBER, 2020

9:50 AM – 12:50 PM

LEVEL 05 CONFERENCE ROOM, THE TREASURY BUILDING

IN ATTENDANCE

Government

1. Christy Tende – Department of Treasury (DoT)
2. Ketty Masu – Internal Revenue Commission (IRC)
3. Mathilda Lipip – Internal Revenue Commission (IRC)
4. Arnold Lakamanga – Mineral Resources Authority (MRA)
5. Freda Duma - Department of National Planning & Monitoring (DNPM)
6. Channan Kumalau – Department of Petroleum & Energy (DPE)
7. Vicky Coleman – Department of Petroleum & Energy (DPE)
8. Samuel Tobung – Department of Petroleum & Energy (DPE)
9. Mathew Konzal – Department of Finance (DoF)
10. Emmanuel Donigi – Department of Mineral Policy & Geohazards Management (DMPGM)

Industry

1. Professor Albert Mellam – PNG Chamber of Mines & Petroleum (online)
2. Leah Warupi-Morlin – PNG Chamber of Mines & Petroleum (online)
3. Samuel Koyama – Exxon Mobil PNG Limited (EMPL)
4. Thomas Clark – Exxon Mobil PNG Limited (EMPL)
5. Richard Kassman – Total E&P PNG Limited (online)
6. Sang Ratnam – Total E&P PNG Limited (online)
7. Maryline Santana – Total E&P PNG Limited (online)
8. Kakra Koram – Total E&P PNG Limited (online)
9. Stanley Komunt – Newcrest Mining Limited (NML) online
10. Gertrude Tamade Elai – Barrick Niugini Limited (BNL)
11. Cornelius Soagai – Oil Search (PNG) Limited
12. Osbourne Karmie – Kumul Petroleum Holdings Limited (KPHL) online

Civil Society Organisations (CSOs)

1. Collette Tsiperau – PNG Resource Governance Coalition (PNG RGC)
2. Arianne Kassman – Transparency International PNG (TIPNG)
3. Yuambari Haihuie – Transparency International PNG (TIPNG)
4. Paul Barker – Institute of National Affairs (INA)
5. Isu Aluvula – PNG Council of Churches (PNGCC)
6. Casper Damien – PNG Council of Churches (PNGCC)

Development Partners / Consultants / Observers

1. Dr. Wilfred Lus – World Bank (WB) online
2. Dr. Philip Kavan – W/B Consultant
3. Dr. Tim Grice – W/B Consultant
4. Akira Fujiwara – JICA PNG
5. Alvin Mokavelaga – JICA PNG
6. Toyohiko Yogo – JICA Expert Team (online)
7. Shiro Otomo – JICA Expert Team (online)
8. Yoshio Chikamatsu – JICA Expert Team (online)
9. Harumi Toyama – JICA Expert Team (online)
10. Matthew Savage – Ernst & Young (EY)
11. Leonard Catalon – Ernst & Young (EY)
12. Cherry Jim Senas – Deloitte Touche Tohmatsu (online)
13. Paul Kiruwi – Kuna Taberia Kiruwi Accountants & Advisors (KTK) online

14. Mary Jane S. Valles – BDO PNG

National Secretariat (PNGEITI)

1. Lucas Alkan
2. Christopher Tabel
3. Francis Diakon
4. Oliver Maingu
5. Sonia Kenu-Becks
6. Sarita Peai
7. Naomi Puipui

APOLOGIES

1. Francis Lola - Kumul Minerals Holdings Limited (KMHL)
2. Kepas Wali – Harmony Gold (PNG) Exploration Limited
3. Philip Samar – Kainantu Gold Mine

NOT REPRESENTED

1. Conservation & Environment Protection Authority (CEPA)
2. Auditor General Office (AGO)
3. Mineral Resources Development Company (MRDC)
4. Ok Tedi Mining Limited (OTML)
5. Kumul Consolidated Holdings (KCH)
6. Consultative Implementation & Monitoring Council (CIMC)
7. Centre for Environmental Law & Community Rights (CELCOR)

1. WELCOME & INTRODUCTION

National Secretariat (Lucas Alkan) welcomed MSG members to the Third Quarter MSG Meeting for 2020. He informed that Alternate Chair Manu Momo was not able to chair the meeting due to other commitments. He informed that Mr. Channan Kumalau, Director for Special Projects from the Department of Petroleum and Energy (DPE) would be Acting Chair. Mr. Kumalau welcomed everybody who were present both physically and online and asked participants to introduce themselves before the meeting commenced.

2. REVIEW OF MATTERS ARISING FROM MEETING #02/2020

The Acting Chair (Channan Kumalau) allowed some time for members to review the Second Quarter MSG Meeting Minutes before being accepted. There were no comments and members present agreed with the minutes.

Exxon Mobil PNG Ltd (Samuel Koyama) moved for the minutes to be accepted as written and INA (Paul Barker) seconded the motion and minutes were accepted as true records of that meeting.

3. VALIDATION UPDATE

3.1) Updated Validation Matrix

National Secretariat (Lucas Alkan) provided an update on the country's second validation. He said the validation scheduled for October 2020 have been deferred to April 2021. This has brought to MSG's attention to deliberate a decision on the actual validation date. He added that the EITI Board had made a decision to defer PNG's validation to April 2021 where PNG would be assessed under the New Validation Model.

He further informed that the attached matrix was updated and it reflected all the corrective measures undertaken from the first validation. Out of the 14 corrective actions, the DPE Data Tenements were already uploaded on DPE website as confirmed in its letter to the National Secretariat on the 14th October 2020. The other corrective action taken this year was the SOE Scoping Study which was currently underway.

3.2) Updated NEC Decision

National Secretariat (Lucas Alkan) briefed the MSG on the sub-item that the Cabinet's Directive was from the recommendations made from the first Report that was published (2013 PNGEITI Report). This Cabinet Directive (NEC Decision No. 90/2013) required concerned entities to implement the NEC Directives. Many of these NEC Directives have now been superseded by the validation corrective measures. He said one of the outstanding NEC Directives was the requirement for Contract Disclosure by the year 2021 including the Subnational Payments and Transfers Phase 2 of the Project. He indicated that a consultant would be engaged to work on Phase 2 of the Project to ensure EITI reporting is extended to subnational levels.

3.3) EITI Board Decision on PNG's Validation Date

National Secretariat (Lucas Alkan) mentioned that the EITI Board had made a decision to further defer PNG's Validation to April 2021. He informed however that a specific date for the validation has been left to the PNGEITI MSG to determine and advise the Board accordingly.

Responses to Questions raised by EITI Board

National Secretariat (Lucas Alkan) requested MSG to deliberate and provide feedback to the National Secretariat on three questions raised by the EITI Board as follows:

Q.1 What are the MSG's priorities and resources for EITI implementation in 2021?

National Secretariat (Lucas Alkan) said there were six priority areas shown in PNGEITI 2021 Annual Work Plan of which the K3 million was already allocated by the National Government for PNGEITI Implementation for year 2021.

Q2. How does your country plan to undertake EITI reporting in 2021?

National Secretariat (Lucas Alkan) advised that the FY2019 PNGEITI Report would be prepared and delivered through the conventional reporting process (usual reporting procedure and deadline) and have it published by 31st December 2020. However, if the MSG anticipates that the preparation and publication of this report would be significantly affected (expected delays) due to covid-19 pandemic disruptions, a request would have to be made to the EITI Board by November 2020 seeking extension to the publication date. He also said for FY2020 PNGEITI Report, the MSG would need to decide on options of publishing the report either through the conventional reporting, flexible reporting or other possible options.

On validation, INA (Paul Barker) expressed that the modified validation model was partly designed to serve economized and reduced duplicative exercise in undertaking and reviewing countries' report. He also mentioned that more time was needed to fully audit the report for correctness and accuracy before being published and, agreed with the EITI Board for deferring PNG's validation to April 2021 to allow time for PNG to publish its FY2019 Report on which the validation will be based upon. Exxon Mobil (Thomas Clark) agreed with (INA) Paul Barker's comments regarding the deferral of PNG's validation to April 2021.

Exxon Mobil (Samuel Koyama) also shared similar sentiments with (INA) Paul Barker and was in agreement with the validation being deferred to April 2021. He commented that proper vetting would need to be done and that stakeholders be fully satisfied with the report before being published. He said one of the challenges was the delay in scheduled timeline and should be considered.

On the options for preparation and publication of PNGEITI reports, Exxon Mobil (Thomas Clark and Samuel Koyama) agreed with INA (Paul Barker) for PNG to adopt the option of conventional reporting for the FY2019 Report as well as future reports to be published as opposed to other options. Independent Administrator, EY (Mathew Savage) pointed out that the key factor delaying data from coming in on time as that reporting entities were not providing information on time which has made it difficult to maintain the scheduled report delivery timetable. However, he assured that the report would be finalised and submitted on time.

Barrick Niugini Ltd (Getrude T. Elai) sought further clarifications on conventional and flexible reporting before decisions were made. National Secretariat (Lucas Alkan) clarified that conventional reporting referred to the normal practice of preparing and publishing the reports by 31 December every year as required by the EITI Standard for all EITI implementing countries. That would mean that the PNGEITI FY 2019 Report will have to be published before or by 31st December 2020. Flexible reporting on the other hand referred to EITI implementing countries seeking exemption from the EITI Board to delay the publication of the reports, if the MSG in the EITI implementing countries anticipate significant delays in obtaining data and information to complete the report due to Covid-19 disruptions or other valid reasons to substantiate this request. He added that this flexibility was allowed by the EITI Board that countries could utilise for the 2019 and 2020 report preparations but an official request will have to be made to the EITI Board by 1st November, 2020. MRA (Arnold Lakamanga) agreed to the National Secretariat's advice that FY2019 PNGEITI Report should be delivered through the conventional reporting process and that covid-19 pandemic disruptions should not affect the report as reporting entities have not reported this to be an issue now.

Exxon Mobil (Samuel Koyama) asked the Independent Administrator (EY) on project completion percentage rate to date. The Independent Administrator (Leonard Catalon) said that these question would be answered under Agenda 4 of the Projects Update.

Total E&P PNG Ltd (Richard Kassman) suggested for the motion to be deferred for the Independent Administrator (EY) provided an update on the Report under Agenda 4 before a resolution is made on the options for publishing the reports.

Acting Chair (Channan Kumalau) agreed the final decision to be reached after (EY)'s presentation under Agenda Item 4.

Q3. When does the MSG prefer the next Validation to commence?

National Secretariat (Lucas Alkan) recommended to the MSG (based on the above deliberations) accept 01st April 2021 as the agreed date for PNG's second validation to commence. Exxon Mobil (Samuel Koyama) moved the motion that PNGEITI MSG agreed to accept 1st April, 2021 as the commencement date for PNG's second validation and Oil Search (Cornelius Soagai) seconded the motion.

Resolution

It was agreed for the Second Validation to commence on 01st April 2021.

4. PROJECTS UPDATE

a) Preparation of FY 2019 PNGEITI Report

Acting Chair called upon the Independent Administrator, EY (Leonard Catalon) to present an update on this sub-item. EY (Leonard Catalon) greeted everyone and outlined the presentation in three parts; The Revisited Timeline, Status of Submission of Reporting Entities, and Contextual Reporting Progress as follows:

1) REVISED TIMELINE

- Phases 1, 2 & 3 were 100% completed
- Phase 4 – currently in progress on investigation of discrepancies
- Phase 5 – Final Report submission on 31st December 2020

EY (Leonard Catalon) pointed out that Phase 4 on investigation of discrepancies of the 2019 Report was currently in progress whereby submission of the Revised Draft Report would be delivered within a week hopefully, Friday 27th November 2020. He added that in its recent Technical Working Group (TWG) meeting held on 13th November 2020, there were significant changes made on the report, particularly on how executive summary would be presented. He also mentioned that comments were received on structural formatting and representation of some of the chapters. He further said submission of the Final 2019 Report would be on 18th December 2020 and urged TWG to submit their final comments after Workshop 2 scheduled for 27th November 2020 before publication of the report on 28th December 2020. He expressed that it would be difficult to make critical corrections on the report after 18th December 2020. However, given the deferral of validation to April 2021, there were possibilities of publishing annexes or appendixes on critical errors of the report, if required.

INA (Paul Barker) wanted to know if there were countries faced with similar situations in the issuance of annexes. EY (Leonard Catalon) responded that it was possible in some EITI countries and this could be done.

Exxon Mobil (Thomas Clark) also queried on the revised schedule and asked if there were any planned activities from 18th -27th December 2020. National Secretariat (Lucas Alkan) responded that 27th November 2020 would be TWG Workshop 2, Special MSG Meeting on 04th December 2020 followed by last Quarter MSG Meeting on Friday, 18th December 2020.

2) STATUS OF SUBMISSION OF REPORTING ENTITIES

- i. Reporting entities under production of mining projects
 - OTML, Newcrest & Harmony – templates received.
 - Barrick Niugini Ltd, MCC Ramu NiCo Ltd, St. Barbara & K92 Mining – templates OUTSTANDING.
 - Niuminco Eddie Creek Ltd, and Crater Gold Mining – templates OUTSTANDING with no response from contact person.
- ii. Reporting entities under advanced exploration of mining projects
 - Newcrest & Harmony – templates received.
 - Geopacific Resources Ltd, Nautilus Minerals and PanAust – templates OUTSTANDING.
- iii. Reporting entities under production of oil and gas projects.
 - Oil Search Ltd, Exxon Mobil PNG, JX Nippon Oil and Gas & Santos – templates received.
- iv. Reporting entities under advanced exploration of oil and gas projects
 - Total – template received.
 - Western LNG Project (Repsol, Horizon Oil, Osaka Gas Niugini, Mitsubishi Corporation) – templates OUTSTANDING with response from contact person. For Repsol – change in management so waiting for their template otherwise, they have responded.
 - Twinza Oil – template OUTSTANDING
- v. Report entities under SOEs and Trustees
 - Under SOEs
 - OTML – template received.
 - KPHL – template OUTSTANDING.
 - KMHL – NO data template as not participated in active mining projects in 2019.
 - Under TRUSTEES
 - MRDC – template OUTSTANDING.
 - OTDF – information for OTDF was requested in the OTML template – EY to follow up with OTML
 - Under Government Entities
 - IRC, MRA, DPE, PNG Customs – templates received.
 - Finance Department, National Planning, CEPA – templates OUTSTANDING.
 - Department of Treasury – Provided input to non-financial template at draft stage, financial template remains OUTSTANDING.

EY (Leonard Catalon) requested for material reporting entities to provide reporting templates as these would fully complete the 2019 Report on time. Material reporting entities were KPHL on State equity distribution, MRDC on landowners trusts, CEPA on environmental fees and bonds. He also commended PNG Customs for participating this time by providing the data on import excise taxes.

3) CONTEXTUAL REPORTING PROGRESS

EY (Leonard Catalon) mentioned that chapters have been redrafted to update relevant 2019 contextual information from publically available sources and expectations during the TWG meeting on 13th November, 2020. Entity contextual information were also received from templates and have been incorporated into relevant chapters.

He also said that validation comments recently received from the EITI International Secretariat have been verified with the reporting template and its contents, and any gaps identified would need clarity from relevant entities. He further commented that the revised draft chapters would be circulated to relevant entities for confirmation of contents once contextual updates were received.

Exxon Mobil (Samuel Koyama) wanted to know when the Independent Administrator (EY) would sent out revised draft for the second TWG meeting. EY (Leonard Catalon) responded that the revised draft would be circulated in advance of the second TWG meeting. He also said that TWG meetings have been regularly held to rectify errors unlike in the past.

National Secretariat (Lucas Alkan) queried on the relevance of response rate received so far from the reporting entities. EY (Leonard Catalon) responded that 98% have been received except for equity distribution from KPHL and confirmation of data from IRC was still outstanding.

Exxon Mobil (Samuel Koyama) and INA (Paul Barker) raised a valid point that MSG would self-validate and apply certain rules to reporting entities who failed to submit data on time going forward.

EY (Leonard Catalon) reacted that only five entities have submitted their templates through the EY portal while the rest through emails due to IT restrictions and the introduction of the new online reporting portal by EY. However, he encouraged the entities to submit templates through the portal to avoid any duplication and errors.

Total E&P PNG Ltd (Richard Kassman) urged MRDC and KPHL to submit the reporting templates for compilation of the report. Oil Search Limited (Cornelius Soagai) conveyed MRDC's message that MRDC had compiled the information already but was undertaking quality checks and would submit the completed template soon.

b) Beneficial Ownership (BO) Report

Acting Chair invited the consultant, BDO PNG to provide an update on the project.

BDO PNG (Mary Jane Valles) greeted everyone and presented the project updates particularly on the BO Data Submission and Findings & Recommendations.

1) BO DATA SUBMISSION

- Out of 74 licence holders, only 28 were invited to submit BO declaration.
- Of the 28 selected companies, only 12 companies have submitted their BO declarations, of which only 2 companies have submitted a BO completed declaration.
- The 14 reporting entities were more than 95% owned subsidiaries of publicly listed companies
- Corporate entities that applied for a license in oil & gas and mining sectors have not been invited to submit a BO declaration.

2) FINDINGS & RECOMMENDATIONS

BDO PNG requested through the MSG for Department of Petroleum & Energy (DPE) and Mineral Resources Authority (MRA) to draft a letter inviting all corporate entities that apply for or hold a participating interest in an exploration or production project or contract to submit their BO declaration on time for them to complete the BO Report on the extended timeline as approved. She further requested if the three relevant entities; PNGEITI, MRA and DPE could assist by sending out letters demanding companies to submit BO data and information.

Acting Chair, Channan Kumalau (DPE) indicated that DPE could assist BDO by sending out letters reminding petroleum companies to submit completed BO Disclosure Forms. MRA (Arnold Lakamanga) opposed the idea and pointed out that MRA does not have the legal basis to demand BO information. MRA is only legislated to award mining licences but not to demand for BO disclosure as it is beyond the legislative framework. BDO PNG stressed the importance of PNG meeting the EITI requirements by publishing a BO Report this year as it was made mandatory for all implementing countries to disclose. It is also required for the second validation exercise coming up in April next year and needed MSG support to complete the report.

INA (Paul Barker) deliberated on the request and agreed that it was not appropriate for MRA and DPE to draft letters demanding companies to provide BO information as it was a voluntary exercise. However, the letter should come from the PNGEITI MSG itself through the National Secretariat.

BDO PNG concluded its update and sought MSG's approval for extension of the timeline from 30th November 2020 to 31st December 2020 to allow time to follow up on non-responding companies before finalise the report. The MSG agreed to the time extension as requested. Exxon Mobil (Thomas Clark) moved the motion to extend the report delivery date from 30th November to 31st December, 2020 and Exxon Mobil (Samuel Koyama) seconded the motion.

Resolution:

The MSG agreed for timeline extension from 30th November to 31st December 2020 for submission of Final BO Report.

c) World Bank Electronic Reporting Platform

The consultant, Deloitte (Cherry Jim Senas) did online presentation on the sub-item particularly the System Requirement for selection of the System Developer.

- **Home Section**
Section of the electronic reporting system where public can see summary data of the extractive industries payments information.
- **Companies Module**
Module provides certain information on companies on mining & petroleum industry.
- **Payments & Transfers Management Module**
Contains data provided by the stakeholders on payments and transfers.
- **Receipts Management Module**
Contains data reflecting receipts of payments made
- **Provincial and Sub-National Government Management Module.**
You can analyse and disaggregate data down to the provincial, company, or commodity level
- **Admin Module**
Accessible by the PNGEITI National Secretariat and to make changes needed and as presented by other government agencies, statutory authority and extractive companies.
- **E-learning and E-training Management Module**
Provides training resources in using the electronic reporting system or portal.

Exxon Mobil (Thomas Clark) wanted to know the type of data collected under the Transfer Management Module. Consultant responded that this module was for government agencies and stakeholders participating. He said the excel template would be downloaded from this portal as well.

JICA PNG (Akira Fujiwara) and National Secretariat (Oliver Maingu) questioned the timeline for this phase. The consultant explained that discussions on the final perimeters and feedback from stakeholders would be held a week later between the National Secretariat and MSG prior to the selection of System Developer. Once the Developer was selected, a scheduled process would be setup to implement the system.

National Secretariat (Christopher Tabel) asked if EY could give MSG the assurance process and security measures for data protection. The consultant assured the MSG that data would be monitored by the PNGEITI National Secretariat.

The MSG took note of the timeline as indicated by the Consultant that the final draft report would be released after two weeks' time for MSG's deliberation prior to selection of the System Developer.

d) World Bank CSO Capacity Development Scoping Study

World Bank (Dr. Wilfred Lus) requested the consultant, Dr. Tim Grice to present the updates online. The consultant greeted everyone and informed that a joint presentation would be done between TIPNG (Arianne Kassman) and the consultant.

Consultant (Dr. Tim Grice) gave an update on the PNGRGC Operationalisation Project in three parts; The Overview, Scoping Study, and PNGRGC Roadmap. He said the key deliverables would be a Scoping Study Report for the Operationalisation of PNGRGC, and also supporting the development of the Strategy Roadmap 2020 to 2022.

KEY DELIVERABLES

1) SCOPING STUDY

- Background review for lessons learnt.
 - PNGRGC has been in operation since 2015 and is the umbrella body for CSOs.
 - CSOs participated well in PNGEITI work plan implementation.
 - CSOs participated also in PNG and Extractive Industries outreach and roadshow activities.
- Collaborative Institutional Review of current governance and operational context across three levels of Maturity.

- Compliance Plan for Immediate Action.
 - PNGRGC working on a compliance plan for the key steps required for the immediate operationalism of the PNGRGC.

2) PNGRGC ROADMAP

- The roadmap provides the foundation for PNGRGC's strategic engagement and partnership from July 2020 to June 2022 (3 years).
- Three time horizons were:
 1. Building Foundation Capacity
 2. Set up PNGEITI Support
 3. Mobilise the CSOs Base
- Timeline for Scoping Study and Roadshows would commence next year 2021.

TIPNG (Arianne Kassman) briefly highlighted the importance of PNGRGC and CSOs participation in EITI Implementation. She mentioned that PNGRGC was incorporated as an association with IPA in February 2020 with new Executive Councils appointed during the AGM meeting in July 2020. They were;

1. President, Mr. Peter Bosip of CELCOR
2. Vice President, Mr. Kelly Kalit of Sava Development Foundation
3. Secretary, Ms. Arianne Kassman of TIPNG
4. Treasurer, Mr. Paul Barker of INA
5. Ex-Officio, Mrs Wallis Yakam of CIMC Secretariat

She added that PNGRGC had its first induction on 25th August 2020 with the attendance of PNGEITI National Secretariat staff (Oliver Maingu) and PNG Chamber of Mines & Petroleum, Deputy Chairman (Richard Kassman). It was informed that presentations were made during this first induction by PNGEITI National Secretariat and the Chamber of Mines & Petroleum. PNGRGC also had its first official council meeting on 23rd September 2020 and attended the last MSG Meeting on 20th November 2020. She further said the roadmap launching was anticipated for 2021.

TIPNG (Arianne Kassman) and INA (Paul Barker) emphasized the aim of PNGRGC as the umbrella body for CSOs to raise public awareness on resource governance, sustainability issues, good governance in planning and management of extractive sector including resource allocation, licensing, development options and community participation. One of the strategies is to strengthen CSOs' participation as mentioned by PNGEITI that awareness has to be held out of Port Moresby hence, needed resources to mobilize effectively. Altogether, PNGRGC needed to be a well governed entity in order to function effectively at all CSO levels in the extractive industries.

PNG Council of Churches (Isu Aluvulla) stressed an important point for PNGRGC to include the churches in the CSO programs as churches had a wider network and played an important role in the remote areas and communities.

TIPNG (Arianne Kassman) assured the PNGCC for the inclusion of churches under the CSO programs, going forward.

Resolutions:

1. *Establish Roadmap Support in the near future*
2. *It was resolved for PNGRGC to engage churches in the CSO Programs*

e) World Bank Education Mainstreaming Scoping Study

Acting Chair called upon the consultant, Dr. Philip Kavan to provide updates on the sub-item.

World Bank (Dr. Wilfred Lus) participating online welcomed the consultant to present the project updates. Dr. Philip Kavan greeted everyone and outlined the main objective of the scoping study as follows:

- The main object of the study was to scope out how PNGEITI education and training could be enhanced further in the formal main stream PNG education, training and research environment by completing a feasibility study into mainstreaming PNGEITI in various levels of educational institutions and provide recommendations and cost estimates for implementation of the program.
- Education mainstreaming scoping study were undertaken in 5 Phases.
 1. Phase 1 – Desktop review (100% completed)
 2. Phase 2 – Fieldwork data collection (100% completed)
 3. Phase 3 – Data analysis and writing of 01st Draft (75% complete)
 4. Phase 4 – Circulation of draft report and feedback (in progress)
 5. Phase 5 – Final draft report (in progress)

The MSG took note of the project updates.

f) JICA Technical Cooperation Project

JICA PNG (Alvin Mokavelaga) informed that the JICA Expert Team would present their project updates online.

JICA Expert Team (Mr. Toyohiko Yogo) greeted everyone and did online presentation on the sub-item in three parts; Updates of Activities, Revised Strategies, and Announcement on Projects.

f.1) Updates of Activities

Output 1: DPE Data Management

- Online Information skills training planned for DPE officers (data management section) basically to improve skills on the application development in MS-Access & MS-Excel VBA.
- Also, 15 minutes learning videos would be shared during this training.

Output 2: MSG & Reporting Entities

- Reviewing of the draft report
- Planned learning session for the PNGETI National Secretariat for validation preparedness as the validation system has changed (new validation model).

Output 3: Awareness Promotion

- Draft Revised Communication Strategy has been done and uploaded on the google classroom link for review and for MSG's comments.
- Gulf Province Outreach Activity planned together with online materials whereby provincial government officials and key stakeholders would be invited to participate.
- Planned workshop on gender equality would be held on Tuesday, 24th November through MS Teams aimed at raising awareness on gender requirements of EITI Standards. Participants would be Gender Equality and Social Inclusion (GESI) Policy of GoPNG, extractive industries and CSOs.

Common Areas: Project Overall

- JCC meeting was held on 06th October 2020 whereby, the extension of the project period was agreed and minutes of meetings were concluded between Department of Treasury (DoT) and JICA PNG.

f.2) Revised Strategies

The Draft Revised Communications Strategy was uploaded onto the classroom link for MSG to view and provide comments. Three objectives were to:

1. Strengthen PNGETI's capacity to undertake communication activities effectively.
2. Enhance PNGETI stakeholder's capability in collecting and disclosing accurate and comprehensive information & data.
3. Raise the profile of PNGETI globally.

f.3) Announcement on Projects

Three learning videos were also uploaded and provided a classroom link. JICA Expert Team (Toyohiko Yogo) said these videos were for viewing and he appreciated any feedback.

1. PNGETI Wok Wantaim - Transparency is King.
2. PNGETI Reporting for 2019. Recorded videos with presentation slides on:
 - Training of the Reporting Template for 2019 and,
 - Educational session on Gender Requirement of new EITI Standards.
3. JICA project (past updates) - Presentation slides of the 04th Joint Coordinating Committee (JCC) meeting held on 06th October 2020.

After presentation from JICA Expert Team, Mr. Akira Fujiwara of JICA PNG informed that a signed minute on the Revised Project Design Matrix (PDM) would be circulated to members once signed off.

The MSG took note of the above presentation and updates by JICA.

g) SOEs Scoping Study

Acting Chair requested the consultant, KTK & Partners (Paul Kiruwi) to provide an update on this sub-item.

Paul greeted everyone online and presented its project updates.

- Phases 1, 2 & 3 were 100% completed.
- Phase 4 is still in progress.
 - It was advised in that meeting that the report was delayed as MRDC and KPHL were yet to furnish data and information to the consultant, KTK.
 - Lately, KTK was informed by MRDC and KPHL that both SOE's were going through quality checks and would provide data and information soon.
- Phase 5 - in progress on Definitions.
 - The consultant informed that the proposed definition for quasi-fiscal expenditure would be circulated for comments on Monday, 23rd November 2020 for the MSG to provide feedback before 07th December 2020.

- Phase 6 – in progress on Submission of Reports
 - Draft Report deadline is on 30th November 2020
 - Final Report submission is on 31st January 2021

Resolution:

MSG to provide feedback on the proposed definition by Monday, 07th December 2020.

5. NATIONAL SECRETARIAT MATTERS

Acting Chair informed that this sub-item would be left pending for next MSG meeting as time lapsed. He advised the members to view below items and provide feedback later.

National Secretariat (Lucas Alkan) summarised briefly by saying that the Draft Annual Activity Report needed to be published before December 2020 as this was part of EITI requirement. He added that the annual work plan would be circulated through the email for MSG's feedback before 18th December 2020 for publication.

1. 2020 Quarter Financial Statement
2. Draft Annual Activity Report
3. Draft 2021 Annual Work Plan

6. ANY OTHER BUSINESS (AOB)

6.1 PNGRGC

National Secretariat (Lucas Alkan) confirmed receiving letter from PNGRGC on 09th September 2020. He said this item was not discussed in the last MSG meeting and further sought MSG's consideration and decision before the National Secretariat could respond to the request.

National Secretariat (Lucas Alkan) emphasized that PNGRGC's support in the CSO Capacity Development Scoping Study have been funded by the World Bank. Dr. Tim Grice was engaged by the World Bank as a consultant for this project. He said a resolution was made in this meeting with the aim to establish a roadmap to support PNGRGC as an umbrella body for the CSOs in the country.

INA (Paul Barker) and TIPNG (Arianne Kassman) shared this concern as a follow up on the National Secretariat's verbal indication to support the PNGRGC to build its capacity as raised in the last two MSG meetings; the last quarter of 2019 and the first quarter of 2020. INA (Paul Barker) also stressed the importance of CSO's work in the PNGEITI's Work Plan implementation and that necessary support and sustainability assistance would be needed from government and development partners.

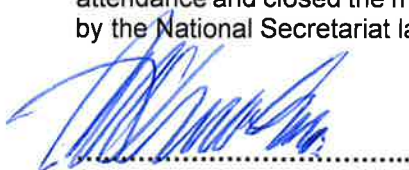
PNG Council of Churches (Isu Aluvula) supported the idea of INA (Paul Barker) and TIPNG (Arianne Kassman) that support from Government would greatly strengthen the partnership in the EITI implementations. He reminded to include the churches in the CSO programs for any upcoming awareness activities.

The MSG directed the National Secretariat to have a dialogue with PNGRGC to discuss on options for sourcing resources to support PNGRGC to build its capacity so it can then support the work of the PNGEITI National Secretariat and represent effectively at the MSG level. Exxon Mobil (Samuel Koyama) moved the motion for the PNGEITI National Secretariat to have a dialogue with PNGRGC on this matter and IRC (Ketty Masu) seconded the motion.

Resolution:

It was resolved that the National Secretariat meets with PNGRGC on the support required to assist build PNGRGC's capacity.

With no other businesses for discussion, the Acting Chair thanked everyone participating physically and online for their attendance and closed the meeting at 12:50pm. It was informed that details of the next MSG meeting would be advised by the National Secretariat later.



CHANNAN KUMALAU (Mr)
Acting Chair
Director, Special Projects
Department of Petroleum & Energy

